**English Article Title <Calibri, Font size 14, bold>"**

**Author 1: First Name Last Name <** **Font size 12, bold >**

*Faculty/Department, Affiliation, E-mail Address of Author 1 < Font size 10, italic light >*

**Author 2: First Name Last Name <** **Font size 12, bold >**

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**Author 3: First Name Last Name <** **Font size 12, bold >**

*Faculty/Department, Affiliation, E-mail Address of Author 3 < Font size 10, italic light >*

The document must be formatted using font size 12 and 1.15 line spacing throughout.

**Abstract** (Calibri font, size 12, bold)

The abstract must not exceed 300 words. (Calibri font, size 12, regular)

**Keywords** Specify three English keywords. (Calibri font, size 12, regular)

**Introduction** (Calibri font, size 12, bold)

Present the background and rationale for writing this article. The length should not exceed three pages. (Calibri font, size 12, regular)

**Objectives of the Study** (Calibri font, size 12, bold)

State the objectives of the study, ensuring that they are consistent with the article title and correspond to the abstract. (Calibri font, size 12, regular)

**Content of the Article and Findings** (Calibri font, size 12, bold)

Present the content and findings that correspond with the article title. The total length should not exceed ten pages. (Calibri font, size 12, regular)

**Conclusions** (Calibri font, size 12, bold)

Summarize the essential findings of the article. The length should not exceed two pages. (Calibri font, size 12, regular)

**Policy Recommendations (if any)** (Calibri font, size 12, bold)

Provide policy recommendations, if applicable. The length must not exceed one page. (Calibri font, size 12, regular)

**Practical Recommendations** (Calibri font, size 12, bold)

Provide practical recommendations. The length must not exceed two pages. (Calibri font, size 12, regular)

**References (APA style 7th edition)** (Calibri font, size 12, bold)

Deborah A. Stone. (2001). **Policy Paradox and Political Reason.** USA: W.W. Norton & Company, Inc.

Cruse, A. (2006). **A Glossary of Semantics and Pragmatics.** Edinburgh: Edinburgh University Press.

**Example References (all are sample documents):**

**1. Books**

Author’s Last name, First name initials. (Year). Title of the book. Volumes. Edition. Publisher.

**Example:**

Chin, Peter & Davies Phillip. (2013). *Academic Writing Skills***.** Cambridge University Press.

**Notes:**

1) For 3–20 authors, list all authors’ names.

2) For 21 or more authors, list the first 19 authors’ names, then use an ellipsis (...) before the last author’s name.

**2. Chapters in Edited Books**

Chapter author’s Last name, First name initials. (Year of publication). Title of the chapter. In Editor’s First name initials. Last name (Ed./Eds.) (if any), Title of the book (pp. pages). Edition. Publisher.

**3. Journal Articles without DOI**

Author’s Last name, First name initials. (Year of publication). Title of the article. Journal name, Volume(Issue), page numbers.

**Example:**

Roongtiwa Chobchuen. (2015).Development of discharge planning model for cerebrovascular disease using Independent room. *Journal of Nursing Science & Health*. 38 (1), 21-28.

**4. Electronic Journal Articles**

Author’s Last name, First name initials. (Year of publication). Title of the article. Journal name, Volume(Issue), page numbers. URL

**Example:**

Sutherland, J. (2015).Going ‘meta’ : using a metadiscoursal approach to develop secondary students’ dialogic talk in small groups. *Research Papers in Education*.30 (1), 44-69. <http://tandfonline.com/doi/abs>

**5. Reports / Research Reports**

Author’s Last name, First name initials. (Year of publication). Title of the report. Publisher. URL (if any)

**Example:**

Lishi, G. (2006). *A Collection of Gao Lishi’s Research Works on the Dais*. Yunnan National lities Publishing House.

**6.** **Unpublished Theses**

Author’s Last name, First name initials. (Year of publication). Title of thesis [Unpublished thesis]. University.

**7. Theses from Websites**

Author’s Last name, First name initials. (Year of publication). Title of thesis [Degree level]. University. URL

**8. Conference / Seminar Papers with Proceedings (Printed or Online)**

Author’s Last name, First name initials. (Year). Title of paper. In Editor’s First name initials. Last name (Ed.), Conference theme. Conference name (pp. pages). Database.

**9. Teaching Materials**

Author’s Last name, First name initials. (Year of publication). Title of material [Unpublished material]. Faculty, University.

**10. Interviews**

Interviewee’s Last name, First name initials. (Year, Day Month). Interview by Interviewer’s First name initials. Last name. [Audio recording]. Position of interviewee (if any). Location of interview.

When the author conducts the interview personally use this format. For interviews from journals, follow the same rules as journal bibliography.

**11. Websites**

Last name, First name initials. (Year, Month Day). Title of the article. URL

**If author name is unknown,** use the webpage title or article title.

**If publication date is unknown,** write (n.d.) in English.

**If only the year is known,** write the year only in English.

**Example:**

Reitz, Joan M. (2012).*Online Dictionary for Library and Information Science.* <http://www.abc-clio.com/> ODLIS/odlis\_ h.aspx